

SERVICE PROVIDED BY THE ADMINISTRATION OF MARIJAMPOLĖ MUNICIPALITY

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| 1. | Service name | Agricultural holdings' registration, renewal, deregistration, change of data after the holding owner's death in the Register of agricultural and rural business holdings of the Republic of Lithuania or deregistration of a business partner from the agricultural holding |
| 2. | Service recipients | Natural persons Business entities |
| 3. | Service type: electronic/ non-electronic service | Electronic service Non-electronic service |
| 3.1. | Reference to e-service (<i>in the case of an electronic service</i>) | https://www.epaslaugos.lt/portal/service/43648/23640 |
| 3.2. | Reference to the application form(s) (<i>in the case of a non-electronic service</i>) | A specialist shall generate the application by means of the information system |
| 4. | Service provision term | On the same day |
| 5. | Service price | Free of charge service |
| 6. | Methods and procedure of payment for the service (<i>including the possibility of payment for foreigners</i>) | - |
| 7. | Service provision process description | Generation of the application by means of the information system. Registration, update or deregistration of a holding |
| 8. | Information and documents to be submitted by the person | 1. The personal identity document. 2. The power of attorney when the application and documents are submitted by an authorised person. The information including: 1. Data on the immovable object registered in the Real Property Register (hereinafter – the RPR). 2. Data on the principal economic activity being developed. 3. Data on quantities of organic and mineral fertilisers applied to the household area during a year |
| 9. | The service provider's contact details (the responsible employee's position, forename and surname, e-mail address, phone number) | Zina Prajarienė, the Chief Specialist of the Division of Agriculture Phone: +370 343 91443, +370 618 39702, e-mail: zina.prajariene@marijampole.lt Juozas Zubrus, the Specialist for Agriculture of Igliauka Neighbourhood, Phone: +370 343 24525, +370 615 78 416, e-mail: juozas.zubrus@marijampole.lt Rasa Brusokienė, the Specialist of Gudeliai Neighbourhood Phone: +370 343 37235, e-mail: rasa.brusokiene@marijampole.lt Vilma Isodienė, the Specialist for Agriculture of |

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| | | <p>Liudvinavas Neighbourhood, Phone: +370 343 20502, e-mail: vilma.isodiene@marijampole.lt</p> <p>Nijolė Povilaitienė, the Specialist for Agriculture of Marijampolė Neighbourhood, Phone: +370 343 50628, +370 614 65209, e-mail: nijole.povilaitiene@marijampole.lt</p> <p>Rita Tamulevičienė, the Specialist for Agriculture of Sasnava Neighbourhood, Phone: +370 343 28788, e-mail: rita.tamuleviciene@marijampole.lt</p> <p>Ilona Plečkaitienė, the Specialist for Agriculture of Šunskai Neighbourhood, Phone: +370 343 28174, e-mail: ilona.pleckaitiene@marijampole.lt</p> |
| 10. | The procedure of appealing against acts (omissions) of the service provider | According to the procedure established by legal acts |
| 11. | Contact details of the organisations (<i>if any</i>) that can provide the necessary information or practical assistance to service recipients | - |